

D21 Metal Manufactures Limited

- Creator:** Metal Manufactures Limited, 1916-
- Historical Note:** Metal Manufactures Limited was established in 1916 at Port Kembla, New South Wales, to supply copper products previously imported from Germany. The venture was jointly financed by various Australian companies involved in the mining and refining of copper and by British Insulated and Helsby Cables Limited. Construction on the first stage of the company's factory complex at Port Kembla was completed in May 1918. The company produced tubes, wires and stranded electrical conductors in copper, aluminium and in alloys of these metals. Products were marketed under the brand name 'Kembla'. Colloquially the company was also referred to as 'The MM'.
- Record Summary:** Business records – publications, photographs, annual reports, minutes and financial records
- Date Range:** 1916-1986
- Quantity:** 2.2m. (10 boxes)
- RAAM No:** 5221 (907)
- Access Conditions:** Restricted. Contact the Archives for more information.
- Note:** For current details about the company refer to the company web site: <http://www.kembla.com.au>
- Inventory:** Compiled 21 February 1974. Revised 19 December 1980, 3 March 2006, 1 August 2007.

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Series

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1. Accountancy Records 1917-1948

Series contains monthly, quarterly and annual statements of costs, production and dispatch, allocation, consignment stock, estimates, sales, copper metal and materials. Analysis of accounts summaries of capital expenditure and production, lists of sundry debtors, ledger balances and records of alloy and manufactured metal stock are also included.

1. 30 Sep 1917 – 13 Feb 1918
2. 31 Aug 1918 – 31 Dec 1918
3. 31 Aug 1918 – 31 Mar 1920
4. 31 Mar 1919 – 31 Mar 1921
5. 30 Jun 1918 – 31 Mar 1919
6. 31 May 1919 – 31 Mar 1923
7. 31 Mar 1919 – Jul 1938
8. Aug 1938 – Jan 1940
9. 31 Mar 1922 – 31 Jul 1938
10. Mar 1928 – Dec 1939
11. Jun 1918 – 31 Mar 1928, Jul 1933, May 1934, Aug 1938 – Jun 1939
12. Jan 1940 – Oct 1940
13. Jan 1941 – Jul 1941
14. Jul 1942 – Dec 1942
15. Jan 1943 – Dec 1943
16. Jan 1944 – Dec 1944
17. Jan 1945 – Dec 1945
18. Jan 1946 – Dec 1946
19. Jan 1947 – Dec 1947
20. Jan 1948 – Jul 1948

2. Monthly Control Reports 1962-1963

Summary of trading statement showing financial contribution and liability of each division of the Company.

1. Oct 1962 – Dec 1962
2. Jan 1963; Jun 1963

3. Monthly Statements of Production Expenses 1963–1964

1. Mar 1963, Jul 1963, Nov 1963
2. Jan – Nov 1964

4. Ledger balances 1918–1940

1. 28 Feb 1918 – 30 Apr 1940
2. Apr 1922 – Mar 1929

5. Stocktaking Files 1947-1960

Files contain memos, works orders with names of clerks responsible, instructions for stocktaking. A stock list for August 1957 is also included.

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6. Works Memos 1953-1961

Memos refer to a variety of accountancy and policy matters including staff matters, sanctions for expenditure, company subsidies and insurance.

7. Accountancy Records- Victorian Branch 1952-1959

This file contains profit and loss statements for the Victorian Branch with annual statements of expenditure and analysis of accounts. Included are reconciliations for the Port Kembla works.

8. General Accounting Files 1942-1961

Working files which contain a variety of accounting matters and general office concerns, Includes – shareholders funds statements, reconciliation sheets, salaries summaries, extrusion press maintenance costs, drum and case production statements, cost summaries comparisons, comparison of haulage charges by steam and, as proposed, by a diesel locomotive, advertising expenses and sales to New Zealand.

1. 31 Jan 1942 – 8 Jan 1952
2. 31 May 1947 – 31 Jul 1959
3. 3 Oct 1946 – 1 Mar 1961

9. General Files 1952-1963

The contents of the following files were not included in the records deposited by Metal Manufactures Ltd. – Austral Bronze Canteen; Commissions – Base rate; Copper Price Variations and Stock Releases; Cost Notes, Freight Rates; Maribyrnong; Memos; Military Miscellaneous; Notices of Valuations; Price Control; Railway Consignments; Subsidy.

1. Accounting procedure 1941 –
2. Agreements, various 1925 – 1961
3. Aluminium manufacture costs 1954
4. Aluminium sales – State Electricity Commission of Victoria 1949 – 1955
5. Annual leave memos, etc. 1945 – 1952
6. Amenities for staff, expenditure 1925 – 1960
7. Australian Institute of Metals 1953
8. Bank guarantees 1948 – 1959
9. Budgets 1960 – 1963
10. Cable Factory plant 1946 – 1947
11. Cables, Austral Standard 1948 – 1951
12. Cables, MM telephone 1927 – 1931
13. Cheque receipts indemnity 1959
14. Christmas tree fund 1952 – 1955
15. Contribution schemes 1954
16. Court orders 1948 – 1957
17. Crane rental 1950
18. Credits, letters of 1954 – 1959
19. Customs deposits 1956

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20. Depreciation notes 1932 – 1959
21. Duplication machines 1956 – 1957
22. Extrusion Press – erection 1933 – 1935
23. Extrusion, Plastic 1947 – 1948
24. Foundry Casting costs 1948 – 1957
25. Home purchases and rents (employees), includes map of MM cottages 1933 – 1957
26. Inflammable liquids, stores license 1961
27. Insurance (National) 1939 – 1940
28. Insurance Ship-owners liability 1949 – 1960
29. Insurance claims 1948 - 1960
30. Inclining procedure 1956 – 1957
31. Hospital and Medical Club prospectus [no date]
32. Hospital and Medical Benefits Club 1958
33. Office equipment, brochures, etc. 1948 – 1958
34. Power Agreement with ER & S 1949 – 1958
35. Prices application 1939 – 1945
36. Profit and Loss statements 1933, 1952, 1956
37. Sick Fund 1924 – 1959
38. Shareholdings 1949
39. Staff files, general. Includes references and applications for wartime call-up leave 1943 – 1954
40. Statistical returns 1956 – 1959
41. Tariff Board inquiry 1953 – 1954
42. Tax instalments – income 1947 – 1957
43. Tax – payroll 1953 – 1954
44. Tax rebate for export sales – payroll 1962 – 1968
45. Tax – sales 1947 – 1959
46. Technical subscriptions 1959
47. Tennis club 1953 – 1954
48. Typewriter brochures 1953 – 1955
49. Watchmen and gatekeepers' instructions, etc. 1952
50. Wire Factory 1949
51. Zinc export 1946 – 1952

10. Annual Reports 1972-1986

1. 1972 – 1975
2. 1977 - 1978
3. 1983 – 1986

11. Statement of Accounts 1917-1950

1. 1917 – 1925
2. 1926 – 1935
3. 1926 – 1945
4. 1946 – 1950

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12. Publications

1. Description of works and products. – Port Kembla: Metal Manufactures Pty Ltd, 1927. 48p.: ill.
2. Metal Manufactures Limited: a golden jubilee history 1916 – 1966/ by MH Ellis Sydney: [Metal Manufactures], 1966. 60p.: ill.
3. The MM Jubilee Gazette – May 1966
4. History of the Austral Bronze Co. / G. Stewardson. – typescript. – [13] leaves.
5. Metal Manufactures Limited Port Kembla: extracts from early minutes of the Board./ Hugh Brain. Port Kembla: Metal Manufactures, 1965. – 77 leaves.
6. Draft agreement between Metal Manufactures Limited and Hugh Victor McKay for the acquisition of tube drawing plant. 1921. – 5 leaves.
7. The Journal of the Metallurgical and Engineering Society Port Kembla. (No 1, Apr 1940; No 2 Feb 1941; No 3 Feb 1942; No 6 Feb 1945)

13. Photographs

1. Blazey, Clement
2. Bowes-Kelly
3. Fraser, Sir Colin
4. King, Sir Kelso
5. Massey- Greene, Sir Walter
6. Newton, H Clement
7. Niall, James
8. Shackell, E H
9. Stewart, Sir Alexander
10. Wharton , John L
11. Aerial view of works
12. Aerial view of works
13. Aerial view of works
14. Aerial view of works
15. Aerial view of works c.1921
16. Aerial view of works c.1921
17. Aerial view of works c.1921
18. Works. c. 1930
19. General view of works 1927
20. Aerial view of works c. 1935
21. Works locomotive
22. Works locomotive
23. Collins House, Melbourne
24. Aerial view of works c. 1921
25. Aerial view of works c.1921
26. Aerial view of works
27. Aerial view of works
28. Male employees
29. TCF female employees
30. Works c. 1930