



TUTOR LIBRARY REGISTRATION

University of Wollongong tutors are entitled to additional Library services. If you do not have a UOW ID, contact your Education Centre Coordinator to arrange to get a UOW Staff ID.

It is important to ensure your Library registration is current at the beginning of each semester. This can be done by completing this *Tutor Library Registration* form.

Family Name Given Name

Postal Address:

Postcode:..... Phone No.

Department/Faculty/Unit: Contract end date

YOUR LOCATION:

Tick one Shoalhaven Batemans Bay Bega Moss Vale Loftus

Staff ID No. Barcode No.

UOW email address

ADDITIONAL LIBRARY SERVICES

As academic staff, you are entitled to:

- **Request items from Wollongong through Intercampus Document Delivery (ICDD).** These items will be issued directly to your UOW Library record, for a longer borrowing period. Online request forms are at, <http://www.library.uow.edu.au/about/libraries/scen/scendd.html>
- **Longer borrowing periods.** Normally items will be due at the end of session, unless the item is recalled. (Recall notices will be sent directly to the UOW email address.)
- **Request any items not held by the University Library.** Requests are made online for any Document Deliveries (Interlibrary loans) by going to, www.library.uow.edu.au/services/docdeliv/index.html click on links under 'Submit requests'

Contact staff at the Shoalhaven Campus Library with any queries regarding tutor UOW Library registration

phone 02 4448 0810

Fax. 02 4448 0815

FAX completed form to Shoalhaven Campus Library staff 02 4448 0815